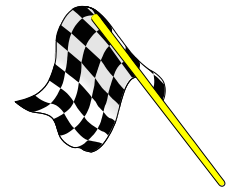


# COTSWOLD MOTOR SPORT GROUP



## **COTSWOLD MOTOR SPORT GROUP PRIVACY NOTICE**

COTSWOLD MOTOR SPORT GROUP respects your privacy and we will only use your information in the way we describe in this notice. When using your information we aim to be fair and transparent, and to follow our obligations under UK data protection laws. Your information is used for administering group affiliation, activities and competitions.

COTSWOLD MOTOR SPORT GROUP is the data controller for the purpose of GDPR and the Data Protection Act 2018. Our address is % 204 Old Bath Road, Cheltenham, Glos GL53 9EQ. Our group contacts for privacy and data are the Chairman and Secretary as listed on the officials page of [www.cmsg.co.uk](http://www.cmsg.co.uk), and the contact details are [dpo@cmsg.co.uk](mailto:dpo@cmsg.co.uk).

### **Collecting your information**

We collect your information when you initially fill in an affiliation form or notify the Secretary of any change in contact details. You can give us your information using paper forms or online forms. The information you give us may include your contact details (name, address, telephone number, email address)

### **Using your information**

For officials of member clubs of the COTSWOLD MOTOR SPORT GROUP, we use your information when your club first applies to become a member of the Group and then to administer and renew your club's membership of the Group and provide your club with member benefits. For officials of member clubs, we will publish some of your information in the COTSWOLD MOTOR SPORT GROUP Year Book, which will be in the public domain and on the Group website. Your information is used in these ways to fulfil our contract with you and your club.

We might use your information to send you marketing messages by email, but only if you have agreed that we can do this by giving us your clear consent – and you can change your mind at any time just by letting us know. We will not sell your information to another organisation.

To support your lifetime relationship with motor sport and COTSWOLD MOTOR SPORT GROUP we may keep your information indefinitely, unless you ask us to delete it.

### **Sharing your information**

We may share you information with Motorsport UK as required by its General Regulations for governing motor sport, with other Motorsport UK Registered Clubs, with medical

personnel, or any other person if we have to comply with a legal obligation. We may also share your information with service providers, for example to print Year Books.

## **Our website**

When you use our group website we may collect information about you, in particular your IP (Internet Protocol) address, by using cookies. We use this information to improve your web experience. Cookies help us to recognise you when you return to the website, and they may also help you to login securely to our web-based services, including on line entry and payment. At the time of writing this policy the website does not make use of any cookies. Should this situation change then notification will be given here as to the location of our Cookie Policy.

The group website might contain links to other websites such as online entry and payment sites, partners, and advertisers. If you follow links to other websites please review the privacy policy for each site because we are not responsible for information you share on those sites.

## **Security for your information**

Your information is held securely by us. We have taken all reasonable steps, and have in place appropriate security measures, to protect your information. Your information is not transferred outside the European Economic Area.

## **Your rights**

- You may ask us not to process your information for marketing purposes.
- You are entitled to a copy of the information we hold about you, and to ask us to correct any inaccuracies.
- You may ask us to stop using your information, and to delete it, although we may maintain a skeleton set of your information. If you ask us to do this we will not be able to continue our contract with you.
- You may make a complaint to the Information Commissioner ([www.ico.org.uk](http://www.ico.org.uk)).

This privacy notice was last updated on 23 May 2018, and we will communicate any changes to you.