

Cotswold Motor Sport Group
CONSTITUTION

1. Name

1.1 The name of the Group shall be Cotswold Motor Sport Group

2. Object

2.1 It shall be the object of the club to:

 2.1.1 Further interest in motorsport and motoring

 2.1.2 Promote competitions and events in accordance with the regulations of Motorsport UK

 2.1.3 Arrange and participate in social and other meetings, events and activities

 2.1.4 Promote safety, courtesy and friendship amongst road users

 2.1.5 Afford each member Club such benefits and privileges as it is possible to arrange

 2.1.6 Promote Championships for members of our member clubs to participate in

3. Membership

3.1 Full membership shall be open to Motor Clubs that are recognised by Motorsport UK and those that have been approved by the Committee after reviewing their application to join.

3.2 A membership subscription shall be payable on entry and shall become due on 1st January each year.

3.3 All applications for membership shall be reviewed by the committee.

3.4 It is a condition of membership that member Motor Clubs must be a member of, or join, the Association of West Midland Motor Clubs,

3.5 Subscription rates may only be changed at a General Meeting.

4. Management

4.1 The authority and responsibility for the management and transaction of business shall be vested in a committee.

4.2 In addition to the powers and authorities expressly conferred on the committee, it may exercise all powers and do all acts in furtherance of the Group's stated objectives as permitted by the Group's status and approved via a general meeting.

5. Officers

- 5.1 The Group Officers shall comprise of Chairman, Vice Chairman, Secretary, Treasurer, Competition Secretary and Safeguarding Officer. Other officer roles shall be created and filled as need arises.
- 5.2 All offices shall be held for one-year or the time between Annual General Meetings, becoming vacant at the next Annual General Meeting (AGM).
- 5.3 Election of new officers shall take place at the AGM.
- 5.4 Retiring officers shall be eligible for re-election.
- 5.5 Officer nominations, including a proposer and seconder where appropriate, must be made to the Secretary in advance of the AGM.

6. Committee

- 6.1 The committee shall consist of not less than six persons and not more than the number of Motor Clubs which are currently members of the Group plus four. These committee members, all of whom must be paid-up members of CMSGCC, are usually a nominee from each of the member clubs. Member clubs shall have only one vote at an AGM
- 6.2 A quorum will be four, providing one of those present is Chair, Vice-Chair or Secretary.
- 6.3 All committee members shall retire at the AGM.
- 6.4 Retiring members shall be eligible for re-election.
- 6.5 Any committee member asked to resign from the committee shall not be eligible to stand for election for a period of three years.
- 6.6 Any person wishing to stand for the committee may be co-opted to fill vacancies caused by resignations during the year. Where a role is filled by co-option mid-year, the member shall stand down and be eligible for election at the next AGM.
- 6.7 The committee shall be empowered to establish standing or task and finish sub-committees for the organisation of competition or any other purpose. Two full committee members shall sit on such sub-committees.

7. Finance

- 7.1 Funds shall be banked in the name of Cotswold Motor Sport Group or variations of the name as agreed by committee. The committee shall mandate changes in banking arrangements as necessary.
- 7.2 Any payment over £100 shall only be made by the Treasurer after having been agreed by the committee.
- 7.3 The Treasurer shall maintain a reasonable float for petty cash.

7.4 The Treasurer shall maintain accurate and timely budget recordings and accounts, and these shall be audited or checked as required and agreed by the committee.

8. Awards

- 8.1 The committee is mandated to agree and administer each CMSGCC club championship as it sees fit and to review and update the rules of said championship as necessary.
- 8.2 Unless stated otherwise, all perpetual trophies are to be held for eleven months from the date of presentation and shall be surrendered on application to the Secretary or other designated committee member for further presentation.
- 8.3 A member shall only be eligible for an award if at the time of the event or presentation that member is a fully paid up member of CMSGCC.

9. Meetings

- 9.1 Formal committee meetings shall be held at least three times in any 12 month period.
- 9.2 The Annual General Meeting shall be held within 13 months of the previous AGM and shall receive reports from the Chairman, Treasurer, Competition Secretary and Safeguarding Officer.
- 9.3 A Special General Meeting (SGM) may be called at the direction of the committee or on request to the Secretary stating the business for which the SGM is required and signed by not less than 5 members.
- 9.4 Special meetings shall be held within 21 days of request.
- 9.5 All members will be notified of an AGM or SGM using whatever method is deemed appropriate.
- 9.6 Minutes of the previous AGM shall be made available at the time of the AGM or SGM calling notice.

10. Conduct

- 10.1 Member Clubs shall at all times conduct themselves in a manner that will be a credit to the Group and in line with the sporting ethic of motorsport and any club code of conduct in force at the time.
- 10.2 If any member Club brings discredit on the Group or acts in a way likely to bring motorsport into disrepute the committee shall be empowered to review their actions and to withdraw Group membership if deemed appropriate for the good of the Group.
- 10.3 In any circumstances where Group membership is withdrawn or a Club is asked to resign from the Group, a full explanation shall be given in writing. The member Club shall have the right of appeal to the committee provided this

appeal is received in writing within 14 days of the member being advised of the expulsion. Such appeal shall be held within five weeks, on a date agreed with the appellant.

11. Amendment of Rules

- 11.1 Any alteration to these rules can only be made at an AGM or SGM, by giving notice to the Secretary 21 days prior to the meeting.
- 11.2 These resolutions or alterations will be carried only by a 2/3 majority of those present at the meeting.
- 11.3 Any agreed changes shall take immediate effect unless at General Meeting agrees an alternative implementation.

12. Events

- 12.1 Any competitive motoring event organised by or promoted in the name of the Group shall be held under the rules and regulations of Motorsport UK in force at the time of the event.

13. Safeguarding

- 13.1 A Safeguarding Policy has been developed and maintained in line with Motorsport UK requirements and sector good practice.

14. Data protection

- 14.1 A Data Protection Policy will be developed and maintained in line with Motorsport UK requirements and sector good practice.

15. Social media

- 15.1 A Social Media Policy has been developed and maintained in line with Motorsport UK requirements.

16. Dissolution

- 16.1 The Group may be dissolved by a Special General Meeting convened by the committee or at the request of more than 50% of paid-up members.
- 16.2 If the resolution to dissolve is passed by a majority of eligible members the committee shall liquidate the Group affairs and dispose of surplus assets at its discretion, but always in ways which further the motorsport-related objects of the Group.

December 2022.